



# Department of Foreign Affairs and Immigration APPLICATION FOR ENTRY PERMIT

## INSTRUCTION

1. Please read the notes on the rear of this form before completing the form.
2. A separate form is required for each person seeking entry to PNG who is travelling on their own passport. Where the application is in respect of a child under 16 years of age, both parents must sign the application.
3. Please write legibly or use a typewriter and answer all questions as fully as possible.
4. The completed form and the applicant's passport should be sent to one of the addresses on the reverse of this form.

## OFFICE USE ONLY

Date Received: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ BY: \_\_\_\_

File No: \_\_\_\_ Group: \_\_\_\_

Receipt: \_\_\_\_ ICD Clear: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

EPIS Registered on: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Decision: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Applicant Notified on: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

## TICK THE PURPOSE AND CIRCLE A DESCRIPTION OF YOUR VISIT TO PNG

☐ **Visitor**

Tourist – Tour Package

Tourist – Own Itinerary

☐ **Business**

Short-term Multiple Entry

☐ **Entertainer**

Commercial:

Film maker

Comedian

Musician

Charity:

Gospel Group

Cultural Exchange

☐ Accompanying another applicant as a dependant on my own passport.

☐ **Working Resident**

Businessperson/Investor

Employment

Working Dependant

☐ **Student**

Formal Education

☐ **Special Exemption**

Foreign Official

Aid Worker/Volunteer

Film-maker (Non-commercial)

Emergency Relief Worker

Medical

Short-term Employment

Consultant/Specialist

Dependant of Citizen

Occupational Trainee

Melanesian Spear

Diplomat

Researcher/Academic

Religious Worker

Sportsperson

Domestic Worker

## HOW LONG DO YOU WISH TO STAY IN PNG:

Days: \_\_\_\_

or

Months: \_\_\_\_

or

Years: \_\_\_\_

## PERSONAL DETAILS:

Family Name

Given Names

**Date of Birth**

Day \_\_\_\_ Month \_\_\_\_ Year \_\_\_\_

**Sex**

☐ Male

☐ Female

**Marital Status**

☐ Married

☐ Single

Country of Birth

Nationality

Passport Number

Expiry Date

Day \_\_\_\_ Month \_\_\_\_ Year \_\_\_\_

Occupation

Passport Issue Date

Day \_\_\_\_ Month \_\_\_\_ Year \_\_\_\_

Passport Issuing Place

Passport Issuing Authority

## TRAVEL ARRANGEMENTS:

Name of Vessel/Flight

Departure to PNG

Port: \_\_\_\_

Date: \_\_\_\_

Day \_\_\_\_ Month \_\_\_\_ Year \_\_\_\_

Arrival in PNG

Port: \_\_\_\_

Date: \_\_\_\_

Year \_\_\_\_ Day \_\_\_\_ Month \_\_\_\_

**ADDRESS****RESIDENTIAL:**

Number and Street

Suburb/Town

State/Province

Postcode

Country

Home Telephone

Business Telephone

**PNG:**

Number and Street

Town/Village

Province

Postal Address

Home Telephone

Business Telephone

**EMERGENCY CONTACT:**

Family Name

Given Names

Relationship to Applicant

Contact Address Number and Street

Suburb/Town

State/Province

Postcode

Country

Home Telephone

Business Telephone

**DECLARATION:**

By signing this form, I,.....declare that the information provided on the form is true and correct, and that I have disclose all information that may be relevant to determining whether I should be granted an entry permit to travel to and stay in Papua New Guinea.

**Potograph**

Signature of Applicant/Parents/Guardian: .....

Date: .....

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**For entry for the purpose of employment:**

Please attach copies of the following documents:

- ☐ A letter of offer of employment from your PNG sponsor
- ☐ The letter of approval of your work permit, including the work permit number, position number and expiry date.
- ☐ A certificate of good health from a registered doctor, a recent chest X-ray and the result of the recent HIV test.
- ☐ A statement of your good character from your local police authorities.

**For all other types of entry:**

How will you be funding your Stay in PNG?

- ☐ Salary
- ☐ Company Sponsor
- ☐ Own funds
- ☐ Family

If you have ever change your name, are known by an alias, or own another passport, please provide details:

PREVIOUS NAMES/ALIAS DETAILS:

Family Name	Given Names	Date of Birth	Sex	Marital Status
		/ /		

**OTHER PASSPORTS:**

Country of Issue	Passport Number	Passport Expiry Date

**ORGANISATIONAL SPONSOR:**

Organisational Name		Agent
Contact Address Number and Street		
Suburb/Town	State/Province	Postcode
Country	Business Telephone	Facsimile
	( )	( )

**Have you visit PNG before:** ☐ Yes ☐ No

If yes please give details of your last visit.

Date	Purpose of visit	Duration of visit	Address during stay
Day Month Year			

**Have you been convicted of a criminal offence:** ☐ Yes ☐ No

If yes, please give details of the date, nature of offence, place of conviction and the penalty imposed.

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**Have you been deported from, or refused entry to Papua New Guinea, or any other country:** ☐ Yes ☐ No

If yes, please give details.

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**Have you been a patient in a mental home/institution, or do you suffer from a disease which may constitute a health risk in Papua New Guinea:** ☐ Yes ☐ No

If Yes, please give details.

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**PLEASE READ THESE NOTES CAREFULLY BEFORE FILLING IN THE APPLICATION FORM.**

**GENERAL:**

Papua New Guinea welcomes tourists and visitors. Our country is a rapidly developing country and has great need of skilled people to help in its development. This country has its own immigration and labour legislation, the Ministers of the Papua New Guinea National Parliament.

All persons entering Papua New Guinea must have a valid permit and passport to enter. Permits are issued only for the purpose and period stated in the application.

The main conditions for issue of permits that are common to all applicants are that they must have accommodation available, be not adversely recorded from a security point of view, be of good character, and be physically and mentally healthy.

An entry permit may be cancelled at any time.

**TOURISTS/VISITORS**

Tourists and visitors can obtain entry permits for up to two months, provided they satisfy the general conditions mentioned above and

- (a) have a return or onward airline ticket to a destination beyond Papua New Guinea and authority to enter therein;
- (b) Have funds to maintain themselves (K300.00 a month) or will be maintained by relatives;
- (c) They do not engage in any form of employment whether paid or unpaid; and,
- (d) Any other conditions that may be imposed on arrival.

**OTHER NON - WORKING ENTRANTS**

Persons entering for entertainment, research, filming, journalism, aid or religious purposes must state the

Purpose of their visit when lodging the request for an entry permit. This statement must be supported, in writing, by a sponsor in PNG.

**ENTRY FOR EMPLOYMENT**

Papua New Guinea regulates entry of immigrants seeking employment in the country.

Under the Employment (Training and Regulations) Act 1971, which is administered by the Department of Labour and Employment, and immigrant cannot engage in any form of employment whether paid or unpaid unless prior approval is given by the Department of Labour and Employment to the prospective employer, upon written request.

An immigrant, who is employed or accepts employment without approval by the Department of Labour and Employment, becomes a prohibited immigrant and is liable for prosecution and deportation. Regular inspections are carried out by inspectors under the Act in Papua New Guinea to ensure these requirements are observed.

**WARNING:**

Persons who do not observe the following requirements are liable to heavy penalties under Papua New Guinea Immigration Law.

- 1) Entry permit holders must ensure that they always have a valid permit and passport.  
Holders of expired or cancelled entry permits are prohibited immigrants and may be deported.
- 2) The Migration Act 1976 lays down penalties for persons who deliver or otherwise furnish for official purposes of the government, documents containing information or statements that are false or misleading.

**Addresses:**

**AUSTRALIA:**

**Queensland:**

Papua New Guinea  
Consulate General  
320 Adelaide Street  
Christie Centre, Level 11 Suite 8  
GPO Box 220  
Brisbane QLD 4001

**Australian Capital Territory:**

PNG High Commission  
39-41 Forster Crescent  
Yarralumla ACT 2066  
PO Box E6317  
Kingston ACT 2604

**New South Wales:**

Papua New Guinea  
Consulate General  
222 Clarence Street (Level 2)  
PO Box A 2273  
Sydney South NSW 2000

**NEW ZEALAND:**

Papua New Guinea High  
Commission  
279 Willis Street  
PO Box 197  
Wellington

**JAPAN:**

Embassy of Papua New Guinea  
32-20 Shimo Meguro  
5-Chome  
Meguro-ku  
Tokyo 153-0064

**THE PHILIPPINES:**

Papua New Guinea Embassy  
3rd Floor  
Corinthian Plaza Building  
Paseo de Roxas Corner  
Makati City  
MANILA

**SOLOMON ISLANDS:**

Papua New Guinea  
High Commission  
PO Box 1109  
Honiara

**FJI:**

Papua New Guinea  
High Commission  
PO Box 2447  
Suva

**UNITED KINGDOM:**

Papua New Guinea  
High Commission  
14 Waterloo Place  
LONDON SW1R 4AR

**USA:**

Papua New Guinea Embassy  
1779 Massachusetts Avenue NW  
WASHINGTON DC 20036

**NEW YORK:**

Permanent Mission of  
Papua New Guinea to the  
United Nations  
201 East 42nd Street,  
Suite 2411  
NEW YORK NY 10017  
United States of America

**KINGDOM OF BELGIUM:**

Embassy of Papua New Guinea  
Avenue De Tervuren, 430  
1150 BRUSSELS

**INDONESIA:**

Embassy of Papua New Guinea  
Panin bank Centre, 6th Floor  
Jalan Jenderal Sudirman No.1  
JAKARTA 10270

**ALL OTHER COUNTRIES:**

The nearest Australian  
Diplomatic Mission