

DOCUMENT CHECKLIST FOR VISA TO SOUTH AFRICA

NAME OF APPLICANT:

S.NO	REQUIREMENTS	YES	NO	AUDITED
1	Two passport size coloured photographs(35 x 45 mm)			
2	Valid passport (validity of passport should be at least one month from date of departure from RSA)			
3	Application form BI-84 completed in full and signed by applicant.			
4	Original covering letter signed by the applicant (should clearly mention who will bear the expenses of the trip)			
5	NOC from employer/school/university clearly mentioning the details of the applicant and the dates of travel.			
6	Valid return air ticket (visit not exceeding 12 months).			
7	Proof of financial means (last 3 months' bank statements, last 3 months salary advice, Foreign exchange worth USD 1000).			
8	Invitation letter and ID copy from the host in RSA confirming purpose and duration of the visit (should clearly mention who will bear the expenses of the trip and contact details of the host in RSA) Accommodation arrangements, travel arrangements, Day to Day Itinerary (with clear address & contact details of host in RSA).			
9	Vaccination certificate if applicable.			
10	MINOR DEPENDENT CHILDREN ACCOMPANYING APPLICANT			
	• Proof of guardianship or custody – accompanied by person other than parent			
	• Consent and ID copy of guardian parent – in case of unaccompanied minor			
	• Birth certificate			
	• Proof of adoption – adopted minor			
11	Visitors Visa Exceeding 3 months			
	• Marriage Certificate – married applicant			
	• Death Certificate – widowed applicant			
	• A decree of divorce – divorced applicant			
	• Proof of legal separation – separated applicant			
	• Police clearance certificate			
	• Medical & radiological reports for each applicant (with doctors reports)			
12	Copy of first & last page of passport			
13	Fee, if applicable (not applicable for Indian passport holders)			
14	Copy of valid CDC (for Joining Ship)			
15	For Transit cases. Valid visa for the final destination. Return as per tickets to be on or before the expiry of the visa of that country.			

** The dept of Home Affairs retains the right to request any additional information from the applicant in adjudicating the application.

Remarks:

NAME OF SO:

NAME OF AUDITOR:

SIGN OF SO:

SIGN OF AUDITOR: